



POSITIVE STUDENT BEHAVIOUR POLICY

Our core business is teaching and learning and we nurture a culture where students and staff feel valued and safe. We want all students to achieve to their potential.

Our Code of Conduct:

- Everyone has the right to feel comfortable
- Everyone has the right to work and learn without being disrupted by others
- Everyone has the right to be treated with courtesy and respect
- Everyone has the right to work in a clean, safe and orderly environment
- Everyone has the right to feel proud of our school

In this document, 'the principal will...' means that it is the principal's responsibility, as site manager, to manage its implementation. It does not mean the principal must personally undertake the duty.

In accordance with the Student Behaviour procedures, a parent is 'a person or persons who at law have responsibility for the care, welfare and development of the child, whether long term or day to day'.

POSITIVE BEHAVIOUR MANAGEMENT

The goal of a whole school behaviour management process is to provide a plan and structure to facilitate an effective learning environment at Willetton.

We believe a positive classroom environment is the most effective way to promote learning. Initially, student behaviour in the classroom is the responsibility of the teacher. The teacher will alert students when their behaviour is unacceptable. This enables the situation to be dealt with at the point the behaviour is occurring. Teachers' responses relate to how the rights of others are affected by behaviour.

In serious cases, where behaviour threatens the orderly function of the classroom or threatens the well-being of others, the formalised behaviour management process and procedures commence. This process is designed to help students make appropriate choices in the future.

Values and Beliefs

We have made decisions about preferred ways to respond to and deal with disruptive behaviour. These practices are preferred as they fulfil our aims of supporting behaviours that acknowledge and protect mutual rights.

We seek to develop in students an acceptance of responsibility for their own behaviour especially as it impacts on the rights of others.

It is expected that teachers will take active responsibility for behaviour management, using preferred practises both in the classroom and in their wider duty-of-care role.

A Framework for Learning at Willetton

Teachers actively engage students in the learning process. They are responsible for creating a positive environment that motivates each student. This is achieved by delivering a sound curriculum utilizing those pedagogies and instructional skills that make the learning process relevant and interesting.

Where teachers are experiencing difficulties with classroom management, they ask, is it because of what I am doing? Consistent and innovative teaching methods are the centrepiece of an effective learning environment at Willetton.

FLOW CHART FOR BEHAVIOUR

Stage 1 Negative Behaviour

Behaviour (Sub-Categories)

Mistreatment of school property
Disrupting learning of others
Not following teacher instructions
Lateness to class
Disrespect to Staff/students
Other

Action (Template)

Low key responses
Verbal conversation/negotiation
Alteration to seating plan
Teacher supervised detention
Reflection Sheet/Informal Contract
Parent/Carer Contact
Other

Notifications

HOLA: for awareness and support
Parent: via email/phone call



Stage 2: Negative Behaviour

Behaviour (Sub-Categories)

Ongoing disruption to others' learning
Continually not following teacher instructions
Damage to school property
Repetitive Lateness to class
Disrespect to Staff/students
Other

Action (Template)

Low key responses
Verbal conversation/negotiation
Alteration to seating plan
Teacher supervised detention
Reflection Sheet/Informal Contract
Parent/Carer Contact
Other

Notifications

HOLA: for **follow-up/ intervention**
Year Coordinator: for awareness
Parent: via email/phone call



Stage 3: Negative Behaviour

Behaviour (Sub-Categories)

Ongoing Inappropriate behaviour from Stage 2
Other

Action (Template)

Verbal conversation/negotiation
Supervised Detention
Restorative Teacher Meeting
Subject Withdrawal
Formal Learning Area Contract
Liaison with Year Coordinator
Other

Notifications

Year Coordinator and relevant Program Coordinator Student Services: **for follow up/intervention**
Parent: via email/phone call



Stage 4: Negative Behaviour

Behaviour (Sub-Categories)

Damage to or theft of property
eBreach
Harassment or Intimidation of staff
Ongoing inappropriate behaviour from Stage 3
Other

Action (Template)

Progress Report
Class Withdrawal
In-School Withdrawal
Suspension
Family Case Conference
Other

Notifications

Parent notified via phone call email only to be used if uncontactable by phone)

GOOD STANDING

Lower School Good Standing

Lower school students at Willetton Senior High School maintain good standing by consistently demonstrating responsible behaviours. All lower school students at Willetton Senior High commence every school year with good standing.

Good standing is maintained by demonstration of;

- responsible behaviour
- commitment to learning
- attendance above 90% with no unauthorized absences
- punctuality
- dress standards as outlined in school policy

Desirable behaviours which assist students to manage and maintain their good standing are;

Commitment to learning

- active participation in learning activities
- regular attendance in all classes
- punctuality with attendance and submission of work

Acceptance of responsibility

- acknowledging the rights of others to learn or teach
- treating all members of the school community with dignity and respect

Loss of good standing

When a student fails to demonstrate the requirements to maintain good standing, the following process occurs;

- the classroom teacher raises the concern with the student, parent, Head of Learning Area and possibly the Year Coordinator
- interactions are documented
- if the situation remains unresolved, the Student Management Team become involved and strategies will be put in place to redirect behaviours and/or progress or academic issues. Parents will be informed

Consequences of losing good standing

Students who lose their good standing lose privileges such as being able to attend extra-curricular social functions, lightning carnivals and other school sport or school representation activities.

If students lose their good standing, they will be given ample opportunity to regain it. This will be clearly communicated.

Senior School Good Standing and Senior Status

Senior School students at Willetton Senior High School achieve senior status by consistently demonstrating responsible behaviour.

Good Standing

Year 11 students can gain good standing during the first half of the year and achieve their senior status trial which commences during Term 4. By showing responsibility and the requisite maturity, most Year 12 students commence their courses with good standing and therefore Senior Status. They are then required to maintain their good standing to maintain Senior Status.

Good standing is maintained by student demonstration of;

- responsible behaviour
- commitment to learning

satisfactory attendance and punctuality

- dress standards as per school policy

Outcomes sought	Desirable student behaviour and attitudes
Commitment to learning	<ul style="list-style-type: none">• Active participation in learning activities• Regular attendance at classes• Punctuality with attendance and submission of work• Development subject specific and general skills• Acquisition of knowledge in a variety of ways
Autonomous and reflective learning	<ul style="list-style-type: none">• Selecting courses and a timetable load relevant to needs and personal goals• Being able to learn outside the classroom environment• Developing as independent learners and increasingly using a wide range of resources to learn
Acceptance of responsibility	<ul style="list-style-type: none">• Understanding the objectives and assessment schedule for each course or certificate and adhering to the Willetton Senior High School Assessment Policy• Understanding the implications of failing to meet course or certificate requirements• Acknowledging the right of others to learn or teach• Treating all members of the school community with dignity and respect

A major goal of the Senior Status program is to develop independent and responsible young learners. Desirable behaviours which assist students to achieve this goal are described below.

Students at Risk of Losing Good Standing

When a student fails to demonstrate the requirements to maintain good standing, the following process applies:

- The course teacher raises the concern with the student, parent and Head of Learning Area
- The teacher ensures appropriate documentation is kept
- If the situation remains unresolved, the teacher will inform the Year Coordinator or Program Coordinator

Consequences of Loss of Good Standing:

- Loss of senior status badge and privileges
- Loss of right to attend year activities such as school socials, school ball.

BULLYING AND HARASSMENT

Bullying is a wilful or conscious pattern of behaviour, over time, by one person, or group, towards another designed to threaten, frighten, hurt, injure, embarrass or upset that person.

Our school community will not tolerate bullying or harassment. Respect for others is expected.

We all have the right to feel safe at all times. Every member of our school has the responsibility to show caring and tolerance towards others, and behave in a way that respects the right of others.

Bullying and harassment can be;

- physical aggression – deliberately punching, hitting, kicking, bumping
- put-down comments or insults
- name calling or teasing
- damage to property
- deliberate exclusion from activities
- setting up humiliating experiences
- the sending of nasty notes, phone or text messages.
- spreading rumours
- sexual or sex-based harassment
- racism
- intolerance of religious beliefs and cultural practices
- extortion – demanding money or favours
- stealing
- unkind or embarrassing uploading or sharing of electronic messaging or images on avenues such as Snapchat or Instagram

We do not tolerate bullying and harassment it is every student's right and responsibility to report bullying.

We advise students to;

- tell the bully to stop or firmly ignore their behaviour and walk away
- Remain calm. If the bully is not encouraged they may stop
- use humour – laugh along with them
- avoid high-risk areas before, during and after school
- talk about it – bullying thrives on silence
- share feelings with others, they can help you make a decision
- talk about it with family and friends
- discuss concerns with tutor teacher, class teacher, Year Coordinator, School Psychologist or Chaplain
- don't get intimidated by the dobber tag, it only protects the bully
- speak to a Peer Leader
- send an email to willetton.shs.studentservices@education.wa.edu.au

DRUGS

A drug is defined as any substance, with the exception of food and water, which when taken into the body, alters its function physically and/or psychologically. The policy includes all drugs, such as analgesics, alcohol, cannabis, amphetamines, ecstasy, and tobacco. Solvents (also called volatile substances) are included in the school drug policy.

WSHS acknowledges that drug use is a complex issue, with a potential for physical, social, and psychological consequences. Our policy aims to promote a whole school focus on drug education in order to reduce drug-related harm on the individual and the community.

We recognise the effects of outside influences such as media, peers, and family on a student's decision regarding drug use. The school aims to provide a range of intervention and prevention strategies to assist students make informed decisions concerning drug use.

In accordance with WA government regulations, Willetton SHS is a smoke-free zone for students, staff, and visitors at all times.

Student Responsibilities

Whether on the way to and from school, on school premises, or at off-site school functions, students will not;

- consume alcohol
- smoke tobacco products
- deliberately inhale solvents
- use illegal drugs
- possess, supply, or sell tobacco, alcohol, other drugs, or drug-related equipment
- knowingly be in the presence of others who are in breach of this policy
- use vapour cigarettes or alternative smoking devices with or without nicotine

PREVENTION

Willetton Senior High School has a compulsory Health Education Program for Year 7 to 10 students, and Health Studies is available in Years 11 and 12. The drug education component includes knowledge, attitudes, values clarification, and decision-making skills.

Willetton Senior High School acknowledges the need for parent education of drug issues and provides programs to inform and empower parents such as parent drug awareness evenings.

Willetton Senior High School ensures that all staff have access to professional development in drug-related areas.

Willetton Senior High School has a Student Service team to provide pastoral care within the school. Students, staff, and parents may access any member of the team for confidential support and referrals on drug-related issues.

Parents will be notified of all drug-related incidents.

The first response to a suspected drug-related incident will be to ensure the student's immediate safety and to organise first aid if necessary.

Any student coming forward with information relevant to drug use and potential harm to friends or peers will be treated with positive discretion

Willetton Senior High School recognises a range of interventions are required to achieve an effective outcome. Students involved in drug-related incidents will be offered relevant education and counselling.

Students not complying with this policy may be subject to the following; loss of recess or lunchtime detention exclusion from school functions and/or suspension.

Students on prescribed medication are encouraged, where possible, to take their medication at home. If medications are to be taken at school, sufficient medication for one day only is to be carried and may be left in Student Services. Parents are encouraged to contact the School Nurse if they have concerns regarding their child having to take medication at school.

INTOXICATION

The possession or use of illegal substances by students at school is not acceptable under any circumstances. We provide proactive programs to educate students to make informed, good choices to deal with substance use in Health and Physical Education, Competency Education and Keys for Life. Guest speakers at assemblies and event days are actively sought to provide age related information on the harm of imbibing lethal substances. The Willo Parent Group also supports the students' education with parent information nights and forums.

If after these proactive education programs a student presents as intoxicated on school grounds or at a school event off-site the staff will;

- ensure the health and safety of the student. Only then will a sanction for the breach be applied.
- release the student into the care of an adult where a suspension is imposed as a sanction. This may be considered a severe breach of behaviour policy.

When an adult cannot attend, the Principal will decide to offer supervision at school or at a medical facility. The student will not be able to leave the school site on his or her own.

WEAPONS

Students are not to be in the possession of weapons on school site or at any school activity. A *weapon* is 'anything serving as an instrument for making or repelling an attack'¹A student who is aware of a weapon being on school site or at a school activity is obliged to communicate this information to school staff or Student Services. A weapon on site is considered a severe breach of behaviour policy.

Where there is 'reasonable suspicion' or it is known that a student is in possession of a weapon, school staff will;

- assess the level of risk to the student and others;
- report the matter immediately to the principal; and
- ask the student to accompany a member of school staff to the school office or another predetermined safe location where the principal or nominee, together with a witness, will request that the student hand over the weapon.

In the event of a weapon being on school site or during school activities the Principal will;

- contact the police if a weapon is deemed to be prohibited or controlled
- offer support and counselling for a more appropriate way to deal with the perceived threat when a student is found to be carrying a weapon for self defence
- make a report via the Online Notification System (OINS)
- Inform parents, students and the community that weapons are banned from all school sites and activities.